Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**RAJDHANI COLLEGE**
Name of the head of the Institution	**DR. RAJESH GIRI**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01125930752**
Mobile no.	**8860637116**
Registered Email	**naac@rajdhani.du.ac.in**
Alternate Email	**principal@rajdhani.du.ac.in**
Address	**Raja Garden Ring Road New Delhi 110015**
City/Town	**NEW DELHI**
State/UT	**Delhi**
Pincode	**110015**
2. Institutional Status	

Affiliated / Constituent	**Constituent**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**central**
Name of the IQAC co-ordinator/Director	**Dr. Amit Jain**
Phone no/Alternate Phone no.	**01125930752**
Mobile no.	**9871656465**
Registered Email	**naac@rajdhani.du.ac.in**
Alternate Email	**amitjainudsc@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.rajdhanicollege.ac.in/admin/ckeditor/ckfinder/userfiles/files/AQAR%202018-19%20SUBMITTED.pdf
4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.rajdhanicollege.ac.in/admin/ckeditor/ckfinder/userfiles/files/Academic%20Calender%202019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B++**	**3.00**	**2019**	**01-Jul-2013**	**30-Jun-2017**

6. Date of Establishment of IQAC	**01-Jan-1970**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
One-day Workshop on	**10-Aug-2019**	**35**

Financial Accounting	6	
One-day Workshop on Business Laws	26-Aug-2019 6	30
One-day Workshop on Revisiting Commerce Education	11-Nov-2019 6	30
Lecture Series on Classical Literature	23-Oct-2019 2	60
Lecture Series on Frontiers of Environmental History	22-Oct-2019 2	60
Lecture Series on Young Researchers in Social Science Academia	22-Aug-2019 2	65
Lecture Series on Young Researchers in Social Science Academia	27-Sep-2019 2	100
Lecture Series on Rethinking Tribal	15-Nov-2019 2	50
Lecture Series on Talking Gender	28-Jan-2019 2	100
National Seminar on Mission 370 and Beyond: Contemporary Narratives of Jammu and Kashmir	06-Feb-2020 6	200
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Salary and Pension	Salary/Pension	UGC	2019 365	352495000
Salary and Pension	Delhi Government Grant	Delhi Government	2019 365	4000000
Dr Anil kumar	Minor Research	ICSSR	2019 365	475000
Dr. Pawan Kumar	DST Project	SERB	2019 365	550000
Dr. Suman Kumar	National Seminal	HRD	2019 365	150000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes

Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• As the University of Delhi moved to a revised syllabus (LOCF), all teaching learning was mapped to the duly outlined Program Outcomes and Course Outcomes for all the courses in every program. • The IQAC promoted learning through free and open source software such as Scilab, Multisim live, Pspice, Python, etc. To further formalize these efforts, membership in Spoken Tutorials(IIT Bombay), a multi award winning educational content portal, and an initiative of MHRD was taken up. This was an effort to promote the students and faculty members to learn various online Free and Open Source Software in self paced mode. The college also applied for membership to the online learning platform Coursera. The IQAC also took a significant step in the direction of creating a formal learning platform by becoming a member of the NPTEL Local Chapter (MHRD). • To deal with the challenge of the COVID pandemic, the IQAC moved in to help all stakeholders to carry on their work in the online mode. The stakeholders were made aware and advised to use free, user friendly, and easily accessible tools such as Google Meet, Google Classroom, Zoom, Webex, etc. • The IQAC organized various enrichment Programs such as: Lecture Series on Redefining Poetics, Revolutionary Aesthetics and the polemics of Wordsworth and Coleridge, Lecture Series on Classical Literature, Lecture Series on Young Researchers in Social Science Academia, Lecture Series on Young Researchers in Social Science Academia, Lecture Series on Frontiers of Environmental History, Lecture Series on Rethinking Tribal, Lecture Series on Talking Gender, Lecture Series on Labour and Nation, Talk Cum Interactive Session on DraftNew Education Policy, Lecture on General Election 2019 were conducted. In addition to it, National Seminar on Mission 370 and Beyond: Contemporary Narratives of Jammu and Kashmir was also organized. • Certificate course on Legal Awareness Programme, and Add on Course on Legal Awareness Programme were conducted. Several workshops were organized for enhancing the knowledge base of teachers by participating in Department intercollege interactions such as: One day Workshop on Financial Accounting, One day Workshop on Business Laws, One day Workshop on Revisiting Commerce Education.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Free and OpenSource Software for Education (FOSSE)	The IQAC has placed a strong emphasis on the use of Free and OpenSource Software for Education (FOSSE) like: Scilab, Multisim live, Pspice, Python.
Enrichment Programs	Several Lecture Series on Classical Literature, Lecture Series on Young Researchers in Social Science Academia, Lecture Series on Young Researchers in Social Science Academia, Lecture Series on Frontiers of Environmental History, Lecture Series on Rethinking Tribal, Lecture Series on Talking Gender, Lecture Series on Labour and Nation were conducted. In addition to it, National Seminar on Mission 370 and Beyond: Contemporary Narratives of Jammu and Kashmir was also organized.
Certificate Course (Add on Course)	Certificate course on Legal Awareness Programme, and Add on Course on Legal Awareness Programme were done.
Membership of National Programme on Technology Enhanced Learning (NPTEL)	IQAC took a significant step in the direction of creating a formal learning platform by becoming a member of NPTEL Local Chapter (MHRD) which is one of the most successful initiatives.
Mechanism for Department inter college dialogue	Several workshops were organized for enhancing the knowledge base of teachers by participating in Department inter college interactions such as: One-day Workshop on Financial Accounting, One-day Workshop on Business Laws, One-day Workshop on Revisiting Commerce Education.
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Staff Council of the Rajdhani College	11-Aug-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	23-Apr-2019
16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	**2020**
Date of Submission	**25-Feb-2020**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**Management Information System The college adheres to all financial administrative and digitalized sections of educational activities through a well established information system following the directives of the University of Delhi. The amalgam of online and digitalized paths in transacting activities, particularly during pandemic 2020 is praiseworthy. It is pertinent to mention here that since March 2020 the college, administrative financial, and educational activities were carried through online mode with the help of an established management information system, The following points of reference are suggestive of the same: Switchover to online classes in march 2020 during the pandemic (till the DU offline classes notice) The college, switched over to online classes so as to carry out educational activities in a smooth manner taking cognizance of the situation derived with pandemic times. The purpose of completing the syllabi was also tuned with the very humane aspect of teaching learning interface. Management and Organization of innumerable online Programs/Webinars on various topics The College under the guidance of the Principal, through Committees, departmental societies, individual and Collective initiatives unfurled the process of immensely done webinars and many programs online. These programs became so helpful in making students feel confident in various ways. Many activities were directly concerning the psychological needs of the students and ultimately they were beneficial for all. Management and Maintenance of staff records management system: All the information and details of the faculty and non teaching staff and students are computerized. This pertains to ID cards, faculty leave records, seminars, research activities, workshops, books**

	authored, and other academic activities. The college establishes wellmaintained digitized platforms and computer systems to enhance the overall quality of transaction of day to day business and for keeping records of various segments of administrative activity. Finance and Accounting management system: The college uses computerized accounting module for budgeting, allocation of funds, Bank transactions, payment records etc. Each and every record of students and staff is maintained in computer possibly so that the whole system works smoothly. The class lists are computerized. The library management system The computerized and digitalized platforms for E resources are accessible, apart from books, journals, magazines etc. to faculty members and students through various links and digital platforms. Rajdhani College library is one of the best in Delhi University. The computerized system makes library very accessible to all. Management of web Portal Rajdhani College maintains web portal where e contents are easily available for faculty and students to refer to. This happens for all the courses humanities, commerce and sciences. The uploading of reading material as e resource by faculty has been so significant during pandemic. Admission computerized system: Rajdhani college completely follows the norms of University of Delhi in admission processes and the college office also examines the documents uploaded by the students through hard copies later. The records are maintained digitally also. All the admission seekers apply online and completes the admission formalities as per rules of Delhi University. The substantial portion of this process happens online.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Rajdhani College has a clearly defined system in place for a well-planned delivery and documentation of the curriculum. As a constituent college of the University of Delhi, the institute follows the parent university's curriculum

and academic calendar. In the year 2019-20, the University adopted the Learning Outcome-Based Curriculum Framework (LOCF). This framework provides a platform for young undergraduate students to build on their skillset and blossom into responsible citizens. Values related to emotional stability, critical thinking, social justice, and skill employability are instilled, in addition to academic pursuits. The Staff Council of the college constitutes numerous committees at the start of each academic session to formulate the modalities for curriculum delivery in accordance with the University academic calendar. The Planning Committee, in particular, ensures that all aspects of the curriculum are addressed. Students can study the papers of their choice under the Choice Based Credit System (CBCS). The Committee determines whether or not the University's General Elective (GE), Skill Enhancement Courses (SEC), and Discipline Specific Elective (DSE) courses are feasible for students to take. Students are informed about the various possibilities available to them through the college's GE, SEC, and DSE programs. The Planning Committee is also in charge of determining the workload for all departments. To guarantee that classes run well, ad hoc and guest faculty are hired in addition to permanent faculty. The Staff Council also constitutes the Department Timetable Committees to work out the detailed timetables for the various courses, assigning classroom lectures, laboratory sessions, and tutorials in order to create a rigorous learner-centric environment. The Central Timetable Committee coordinates the schedules of all the departments and ensures that classes run smoothly throughout the campus. Each Department has a Society that arranges seminars, conferences, and invited speakers on a regular basis to promote scholarly debates about the curriculum. Eminent figures from a variety of professions are invited to share their knowledge and interact with the students. The LOCF-CBCS curriculum has made interdisciplinary interactions even more significant, and such interactions as also trips to areas of academic, historical, political, literary, and industrial significance are planned from time to time. The University of Delhi lays down the norms for Continuous Internal Assessment (CIE) of the students. Rajdhani College adheres to these standards to the letter, and all teachers and students participate in the well-planned Continuous Internal Assessment schedules. The Central Internal Assessment Committee ensures that all departments follow the University's rules and regulations. All departments hold regular meetings to ensure that faculty members use the finest pedagogical approaches to impart knowledge to students and that lectures and tutorials are prepared according to the curriculum. Regular student feedback and mentor-mentee sessions help to improve curriculum implementation. IQAC keeps track of academic activities across departments and assures the institution's academic excellence.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Certificate Course (Add on Course) on Legal Awareness Programme	**NA**	**09/04/2019**	**Nil**	**Employabil ity**	**Skill Development**
Add on Course on Legal Awareness Programme	**NA**	**04/03/2020**	**Nil**	**Employabil ity**	**Skill Development**

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	B.A Programme (LOCF)	20/07/2015
BA	B.A. (Hons) Economics (LOCF)	20/07/2015
BA	B.A. (Hons) English (LOCF)	20/07/2015
BA	B.A.(Hons) Hindi (LOCF)	20/07/2015
BA	B.A. (Hons) History (LOCF)	20/07/2015
BA	B.A. (Hons) Political Science (LOCF)	20/07/2015
BA	B.A. Sanskrit (Hons) (LOCF)	20/07/2015
BCom	B. Com (Hons) (LOCF)	20/07/2015
BSc	B.Sc. (Hons.) Physics (LOCF)	20/07/2015
BSc	B.Sc. (Hons.) Electronics (LOCF)	20/07/2015
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	B.A Programme	20/07/2015
BA	B.A. (Hons) Economics	20/07/2015
BA	B.A. (Hons) English	20/07/2015
BA	B.A.(Hons) Hindi	20/07/2015
BA	B.A. (Hons) History	20/07/2015
BA	B.A. (Hons) Political Science	20/07/2015
BA	B.A. Sanskrit (Hons)	20/07/2015
BCom	B. Com (Hons)	20/07/2015
BSc	B.Sc. Physical Science (Chemistry)	20/07/2018
BSc	B.Sc. Physical Science (Electronics)	20/07/2018
BSc	B.Sc. Physical Science (Computer Science))	20/07/2015
BSc	B.Sc. Applied Physical Science Industrial Chemistry	20/07/2018
BSc	B.Sc. (Hons.) Mathematics	20/07/2018

BSc	B.Sc. (Hons.) Chemistry	20/07/2015
BSc	B.Sc. (Hons.) Physics	20/07/2015
BSc	B.Sc. (Hons.) Electronics	20/07/2015
MA	English	20/07/2015
MA	Hindi	20/07/2015
MA	History	20/07/2015
MCom	Commerce	20/07/2015

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	110	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
E- MARKETING	20/07/2019	153
PERSONAL TAX PLANNING	20/07/2019	49
ENTREPRENEURSHIP	20/07/2019	201
ENGLISH LANGUAGE TEACHING	20/07/2019	48
CREATIVE WRITING	20/07/2019	45
SOFT SKILL	20/07/2019	45
TRANSLATION STUDIES	20/07/2019	50
ENGLISH LANGUAGE TEACHING	20/07/2019	49
BHASHA AUR SMAJ	20/07/2019	64
VIGYAPAN OR HINDI BHASHA	20/07/2019	65
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	B.Com. (Hons.) (EVS)	220
BSc	B.Sc. Applied Physical Science Industrial Chemistry (EVS)	41
BSc	B.Sc. Physical Science (EVS)	152
BA	B.A. Prog. (EVS)	397
BA	B.A.(Hons.) Economics (EVS)	73
BA	B.A.(Hons.) English (EVS)	51

BA	B.A.(Hons.) Hindi (EVS)	65
BA	B.A.(Hons.) History (EVS)	74
BA	B.A.(Hons.) Pol. Science (EVS)	75
BA	B.A.(Hons.) Sanskrit (EVS)	53
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Stakeholder feedback is formally collected on a regular basis. In 2019-20, feedback was collected at the end of each semester. The IQAC has created a thorough questionnaire that addresses many areas of education as well as college facility evaluation. The information is then presented in a style that is simple to interpret and comprehend. The information is analysed and presented to the staff council for debate and discussion. This provides teachers with essential data that they may use to make informed decisions about adjustments that need to be made in order to improve teaching outcomes. This is a crucial task since the analysis of feedback data provides valuable information for teachers to identify which aspects need to be improved. Teachers can also take student comments on curriculum back to their departments, where it can be included to help shape the curriculum in a way that best serves the students interests. It bridges the gap between what works in theory and how students perceive it in the classroom. We feel it is one of the most powerful tools available for creating a two-way teacher-student relationship. During lectures, tutorials, and mentoring sessions, students are also encouraged to provide informal feedback. The feedback is also utilised to organise expert presentations and lectures to supplement the programme. Students are also encouraged to complete research projects, write papers, and do internships based on this informal feedback to supplement classroom learning. Because the feedback process is a dynamic activity. Each semester, the IQAC examines the questionnaire to ensure that data collecting errors are minimised. The data we acquire will be of higher quality as a result of this. Additionally, feedback is gathered informally through college and department Alumni Associations. All feedback is collected and analysed in order to improve academic performance. The fact that the feedback results have showed a significant improvement over the years reflects the success of the methods we used. The feedback data is used by IQAC to help them develop plans for improving curriculum delivery. Students opinions on the colleges amenities and infrastructure are also solicited. The administration receives feedback on college facilities and uses it to improve the colleges infrastructure. On all of these topics, there is open dialogue between the students, teachers, and the principal. Teachers are urged to provide input that is based on their own

personal experiences. On the basis of this feedback, major infrastructural improvements are made. For example, the official online teaching platform selected for online mode of instruction beginning August 2020 was based on comments from professors and students from all departments based on their own experiences with online instruction between April-May 2020.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	B.A. Programme	203	5500	412
BA	B.A. (Hons.) Economics	51	3500	73
BA	B.A. (Hons.) English	51	2200	53
BA	B.A. (Hons.) Hindi	51	2500	68
BA	B.A. (Hons.) History	51	2500	75
BA	B.A. (Hons.) Political Science	51	3200	76
BA	B.A. (Hons.) Sanskrit	51	1100	59
BCom	B. Com. (Hons.)	135	4500	220
BSc	B.Sc. (Hons.) Chemistry	68	2400	66
BSc	B.Sc. (Hons.) Physics	68	2500	76

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	3903	107	161	0	161

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used

	Resources)				
161	161	5	28	28	16

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Realising the importance of mentorship in students' life, the College as a policy assigns small groups of students to be mentored by the teachers with the aim to provide academic guidance and to address their routine problems and stress-related issues. The sessions consist of stimulating discussions on subject-related topics and queries ensuring active participation and informed perspective on the part of the students. Students also interact regularly with teachers outside the classroom and informally either individually or in groups to discuss their course-related, stress-related or other general problems. 2015-16 onwards a Counselor/Nurse was also appointed by the College to tackle stress-related problems of the students along with providing primary medical treatment. The faculty ensures active participation of students in all academic and non-academic activities and aims to equip the students with skills and strategies for their multifaceted development. Apart from the regular Classroom debates and discussions, guided field interactions, visits to museums, monuments, libraries and archives, film critiquing, "hands on" workshops, add-on courses, talks, lectures, interactive sessions, symposiums, seminars, conferences, webinars on different topics and fun academic activities are organised from time to time to enhance their skills of analysis and articulation. The departmental committees and other societies regularly organise academic and co- curricular events to inculcate in-depth knowledge and understanding of the courses in students and also to encourage the spirit of critical thinking and experimentation in them. These events also offer a platform to the students to display and learn leadership qualities and team spirit while gaining academic knowledge. The interactive sessions with the eminent personalities ensure that the students get answers to all the perplexing questions. References to real-life situations also help the students learn in a more effective manner and it also helps them realise the interrelation between theory and application. The College also provides research opportunities to undergraduate students which strengthen the basic knowledge of the students and prepare them not only to face the present course work but also guide them to choose future career options. Under the aegis of IQAC and with the committees like Extension Lecture Series and Research Affairs Committee, the College regularly organises programmes that encourage students to learn analytical and evaluative skills and understand the nuances of research. Various societies and cells of the college also organise different programmes and activities for the students to help them evolve as individuals. Cultural Committee, Chaitanya, the Debating Society, Kavyanjali, Rangat, the Fine Arts Society, Antarman, the Yoga and Meditation Committee, Trekking and Mountaineering Club, Tasveer, the Photography Club, YUVA and Inactus constantly ensure the holistic growth of the students by providing them with opportunities to be more sensitised towards fellow beings and also to learn different entrepreneurial skills. Societies like the Environment and Other Related Issues Committee, Gandhi Study Circle, Ambedkar Society, Equal Opportunity Cell (EOC), North East Welfare Society, Women Development Cell, NCC and NSS, Dadhichi and Quest serve to sensitise students, spread awareness and provide platforms and guidance to prepare them for their holistic growth and success in future.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4010	161	1:25

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
155	90	64	71	101

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	NIL	Assistant	NIL

		Professor	
2020	NIL	Assistant Professor	NIL

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	B.A. Prog.	I/III/V	16/11/2019	31/12/2019
BA	B.A.(H) Economics	I/III/V	16/11/2019	31/12/2019
BA	B.A.(H) English	I/III/V	16/11/2019	31/12/2019
BA	B.A.(H) Hindi	I/III/V	16/11/2019	31/12/2019
BA	B.A.(H) History	I/III/V	16/11/2019	31/12/2019
BA	B.A.(H) Pol. Science	I/III/V	16/11/2019	31/12/2019
BA	B.A.(H) Sanskrit	I/III/V	16/11/2019	31/12/2019
BCom	B. Com. (Hons.)	I/III/V	16/11/2019	31/12/2019
BSc	B.Sc. Phy. Sc. Chemistry	I/III/V	16/11/2019	31/12/2019
BSc	B.Sc. Phy. Sc. Electronics	I/III/V	16/11/2019	31/12/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The continuous internal evaluation (CIE) is carried out in the college strictly according to the guidelines laid down by the University of Delhi. The guidelines are made available to all stakeholders on the university as well as the college website. The teachers also communicate the modalities of internal assessment to the students at the start of each semester. At the outset, first-year students are introduced to the same during the Orientation Program. As the parent University has changed course from an annual system to a semester system to the Four Year Undergraduate Programme (FYUP) to the Choice Based Credit System (CBCS) and now the Learning Outcome-based Curriculum Framework (LOCF-CBCS), Rajdhani College has seamlessly reformed the Continuous Internal Evaluation (CIE) schemes as per the various frameworks. Under LOCF-CBCS, the assessment types have been designed to be consistent with the desired learning outcomes. The learning outcomes are in terms of knowledge, professional attitude, work ethics, critical thinking, problem-solving skills, self-managed learning, adaptability, communication skills, interpersonal skills and team works. Internal assessment is carried out to determine whether the desired outcomes are being achieved. 25 marks are assigned for the Internal Assessment and the remaining 75 marks for the End Semester Examination. The continuous

internal assessment is carried out based on any two or more of these: assignment work, test performance, quiz, class presentation, surprise test, group discussions, viva etc. Attendance also forms a part of this assessment. CIE allows students to gauge their academic performance and make necessary additional efforts in below the par topics and subjects. It also allows the teachers to identify the difficult areas of the curriculum. The internal assessment of all the students is displayed on the college website and also communicated individually. The students can approach the respective teachers in case of any discrepancy in evaluation records. The college strives to help the students in every possible way to help them give their best.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The University academic calendar mentions the dates of commencement of the academic sessions, holidays, mid-semester break period, dispersal of classes, practical and theory examinations, etc. Since Rajdhani College is the constituent of the University of Delhi, therefore it adheres to the academic calendar which is provided by the University. Although, University's academic calendar does not provide any specific dates for the conduct of CIE, the institution nonetheless completes its CIE work within the session period as per common understanding. However, in the case of practical examinations, the University calendar does provide the timeframe for the conduct of practical exams. This stipulated time is generally decided to be after the dispersal of classes but dates of practical examinations can be set by the institution as per the convenience of the teachers and students. Other internal evaluation work is done by the teacher throughout the session period. Thus, continuous internal evaluation (CIE) work is conducted all- round the session with adherence to academic calendar but without any specific dates except for practical examinations. Besides academics, other activities of the college like the college's Annual Cultural Festival, Sports Day, Annual Day, Departmental events, and cultural society activities are conducted within the academic calendar. The efficiency of an institution is reflected in its ability to adhere to the given academic schedule and Rajdhani College has succeeded in doing that.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.du.ac.in/index.php?page=revised-syllabi-ug

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
103	BA	B.A. Prog.	197	178	90.36
131	BA	B.A.(H) Economics	59	48	81.36
114	BA	B.A.(H) English	50	48	96
115	BA	B.A.(H) Hindi	50	47	94
132	BA	B.A.(H) History	73	63	86.3

134	BA	B.A.(H) Pol. Science	72	71	98.61
120	BA	B.A.(H) Sanskrit	56	46	82.14
147	BCom	B.Com. (H)	128	121	94.53
187	BSc	B.Sc. Phy. Sc. Chemistry	37	33	89.19
187	BSc	B.Sc. Phy. Sc. Electronics	40	36	90

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.rajdhanicollege.ac.in/admin/ckeditor/ckfinder/userfiles/files/FEEDBACK%2019-20.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1460	Indian Council of Social Science Research	3173000	550000
Minor Projects	16	HRD	200000	150000
Minor Projects	730	ICHR	200000	47500

View File

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Industrial Visit to Mother Dairy Plant, Department of Commerce	Commerce	21/10/2019
Lecture on Patenting Systems in India, Department of Chemistry	Chemistry	18/11/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nill	NA

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Commerce	1
Environmental Science	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Mathematics	4	2
National	Commerce	7	5
National	English	2	0
National	Environmental Studies	1	5
National	Political Science	1	7
International	Physics and Electronics	13	3
International	Chemistry	6	3
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	1
Political Science	2
Physics and Electronics	14
Chemistry	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
The Stochastic	Umesh Kumar	Electronic	2020	0	Department	12

Cauchy Problem driven by a cylindrical Levy Process		Journal of Probability			of Mathematics, King's College London, London	
An Evaluation of Investor Acceptability for Mutual Funds Using Classification (Decision Tree)	Gaurav Sharma	Finance India Journal	2020	0	Rajdhani College, University of Delhi	0
Teaching Generation Z: Challenges in the Contemporary Classroom	Rachna Sethi	Fortell: Journal of Teaching English Language and Literature	2019	0	Department of English, Rajdhani College, University of Delhi	0
A study of uniformities on the space of uniformly continuous mappings	R D Sarma	Open Mathematics	2020	7	Department of Mathematics, Rajdhani College, University of Delhi	0
Henig proper sub differential of set-valued maps	Mansi Dhingra	Opsearch, (56) 790-805	2019	5	Department of Mathematics, University of Delhi	0
An Exploratory Study on Evolution and Implementation of IFRS in India	Gaurav Sharma	EPRA International Journal of Economic and Business Review	2019	0	Rajdhani College, University of Delhi	0
GST:Till Now and Way Ahead	Gaurav Sharma	EPRA International Journal of Economic Growth and Environmental Issues (EGEI).	2019	0	Rajdhani College, University of Delhi	0

Sensitivity analysis of groundwater vulnerability using DRASTIC method: A case study of National Capital Territory, Delhi, India	Tapasya Tomer	Groundwater for Sustainable Development	2019	2	University School of Environment Management,GGSIP University	22
Representation of Curse as a mythical element in the Mahabharata	Varsha Gupta	Journal of interdisciplinary cycle research	2019	0	Department of English, University of Delhi	0
Bohr Radius problems for some classes of analytic functions using quantum calculus approach	Swati Anand	Mathematics 2020, 8(4), 623. EISSN 2227-7390.	2020	0	Department of Mathematics, University of Delhi	4

View File

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Evaluation of Financial Awareness : A Case Study of Delhi Slums	Bhoomika Garg	RESEARCH REVIEW International Journal of Multidisciplinary	2019	0	0	Department of Commerce, MDU, Rohtak
An Empirical Study on the Barriers to	Bhoomika Garg	RESEARCH REVIEW International Journal of Multidisciplinary	2020	0	0	Department of Commerce, MDU, Rohtak

Financial Inclusion						
A Study of Online Shopping Behaviour: An Analysis of Service Quality Dimensions of E-tailers	Laxmi	The International Journal of Analytical and Experimental Model Analysis	2020	0	0	Department of Commerce, NIMS University, Jaipur
An Empirical Study of Online Search and Purchase Behavior in an Indian Context	Laxmi	The International Journal of Analytical and Experimental Model Analysis	2019	0	0	Department of Commerce, NIMS University, Jaipur
Sensitivity analysis of groundwater vulnerability using DRASTIC method: A case study of National Capital Territory, Delhi, India	TapasyaTomer	Groundwater for Sustainable Development	2019	2	22	University School of Environment Management,GGSIP University
Teaching Generation Z: Challenges in the Contemporary Classroom	Rachna Sethi	Fortell: Journal of Teaching English Language and Literature	2019	0	0	Department of English, Rajdhani College, University of Delhi
Adivasis, Integration and the State in India: Experiences of Incompatibilities	Sasmita Mohanty	International Review of Social Research	2020	0	0	Department of Political Science, Rajdhani College, University of Delhi

The Stochastic Cauchy Problem driven by a cylindrical Levy Process	Umesh Kumar	Electronic Journal of Probability	2020	0	12	Department of Mathematics, King's College London, London
Bohr Radius problems for some classes of analytic functions using quantum calculus approach	Swati Anand	Mathematics 2020, 8(4), 623. EISSN 2227-7390.	2020	2	4	Department of Mathematics, University of Delhi
Representation of Curse as a mythical element in the Mahabharata	Varsha Gupta	Journal of interdisciplinary cycle research	2019	0	2	Department of English, Rajdhani College, University of Delhi

View File

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	5	16	1	20
Presented papers	5	0	0	0

View File

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Conducted a Webinar on Gandhian Values on Sept 24, 2020	NSS Rajdhani College	50	150
Integrity Pledge Taking Ceremony- On the occasion of Sardar Vallabhbhai Patels Birth Anniversary on Oct.	NSS Rajdhani College	50	150

31, 2020			
Conducted a Webinar on NEP-2020 on Oct. 3,2020	NSS Rajdhani College	100	300
Pledge for fighting against Covid-19 on Oct. 8, 2020	NSS Rajdhani College	50	150
Conducted a workshop on Holistic Wellness Program on Oct. 16, 2020	NSS Rajdhani College	50	150
Swachh Bharat Abhiyan Drive on 16 Dec. 2019	NCC Rajdhani College	50	150
Polio Awarness programme 9 Jan. 20	NCC Rajdhani College	60	150
Inaguration of Traffic Rules Week 21 Jan. 20	NCC Rajdhani College	50	150
NCC YOGDAN (Covid - Pandemic) 11 Mar. 2020 To 15 May 2020	NCC Rajdhani College	50	150
Yoga and Medidation Session under the FIT-INDIA-MOVEMENT From Sept 10-15, 2020	NSS Rajdhani College	60	200
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NCC	TSC 2020	DG NCC	1
NCC	Ajmer Trek 2019, TSC (3rd cadre)	Indian Army	1
NCC	Ajmer Trek 2019	DG NCC	1
NCC	Advanced Leadership Camp 2019	DG NCC	1
NCC	Chief Ministers Rally 2019	DG NCC	3
NCC	Inter Battalion Obstacle Training 2nd Position	DG NCC	2
NCC	Parasailing 2019	DG NCC	1
NCC	Paraslithering	DG NCC	4

	2020		
NCC	PM RALLY 2019 [CULTURE]	Indian Army	2
NCC	PM Rally 2020	Indian Army	9

View File

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Satark Bharat, Samriddh Bharat (Vigilant India, Prosperous India)	NSS Rajdhani College	Vigilance Awareness Week Celebration on Nov. 2, 2020	50	150
Common Yoga Protocol (CYP) The Ministry of Ayush	Yoga and Meditation Committee Rajdhani College	World Yoga Day on June 21, 2020	85	300
Deep Blind Foundation	NSS Rajdhani College	Helped the Specially abled friends to provide scholarships	5	25
Swachh Bharat Abhiyan	NCC Rajdhani College	Swachh Bharat Abhiyan Drive on 16 Dec. 2019	50	150
Polio Awarness programme	NCC Rajdhani College	Polio Awarness programme 9 Jan. 20	60	150
National Road Safety Month	NCC Rajdhani College	Inaguration of Traffic Rules Week 21 Jan. 20	35	100
Covid - 19 Pandemic	NCC Rajdhani College	(Covid -19 Pandemic) 11 Mar. 2020 To 15 May. 2020	50	150
FIT-INDIA-MOVEMENT	NSS Rajdhani College	Yoga and Medidation Session under the FIT-INDIA-MOVEMENT From Sept 10-15, 2020	60	200

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NA	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	NA	NA	Nill	Nill	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nill	NA	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
19123165	14721304

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Class rooms	Existing
Laboratories	Existing
Campus Area	Existing
Classrooms with LCD facilities	Existing
Laboratories	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LIBWARE	Partially	3.0.3	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	138704	38406377	2356	2138070	141060	40544447

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	353	6	353	4	1	4	5	200	0
Added	5	1	5	1	0	0	0	0	0
Total	358	7	358	5	1	4	5	200	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

200 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
1. Think Pad, Old Daisy Player, 5 Daisy Player, Scanned Machine with Scanner Pad, Power Point Presentations created and uploaded, E Lectures created and uploaded on You tube	https://www.rajdhanicollege.ac.in/Base/eContent

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
4699864	1298541	19123165	14721304

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Rajdhani College has scaled new heights thanks to the discipline put in place due to several procedures for maintaining and utilizing physical, academic, and support facilities for the benefit of student life. Standard operating procedures for different well-equipped facilities such as laboratory, well-

stocked library, sports complex, computer labs, air conditioned and Wi-Fi enabled classrooms etc. have been established and are followed in the college. The admissions and examinations procedures are followed as per the University guidelines. Procedures involving the purchase, usage, and maintenance of the Physics, Electronics, Computer Science and Mathematics laboratories are followed diligently, and a new Chemistry laboratory has been constructed in accordance to the same. The college library has standardized procedures for purchase and circulation of different types of reading material, and provisions for borrowing of books by students during final exams in return of security fee. The stock verification of books is carried out according to the norms, and a Reading Room is provided to the students and staff. For the effective usage of library resources, library rules and regulations are displayed at different places in the college. Financial matters such as purchase, maintenance, repair, awarding of AMC (Annual Maintenance Contracts) etc. are carried out strictly as per the laid out norms. Procedures are also in place for the prevention of sexual harassment, anti-ragging, and other grievances, with campus-wide CCTV coverage and strategic placement of security guards. Issues related to differently-abled students are also addressed with the existence of tactile paving, braille signage, ramps, and differently-abled washrooms. The college has a medical room for the staff and students, which is manned by a dedicated medical attendant who provides timely first-aid. The college strives for the optimal use of the sports facilities available in the college like- a cricket pitch, basketball court, volleyball court, football ground etc. The students extensively use all these facilities in their daily recreational activities along with participating actively in the Inter-College as well as Inter-University matches that are held in the college campus. The college has also installed an open gym to allow a safe space for students to stay physically active. Our college boasts of a vast green campus that is maintained by several gardeners who take keen interest in the aesthetic beautification of the college. Several awareness drives are held by various committees to encourage the students and staff to actively preserve and conserve their immediate environment. Solar panels that generate 80KW of electricity every day, along with green and blue dustbins to segregate biodegradable and non-biodegradable waste, respectively have been installed in the college to encourage the same. In this way, the various procedures and policies are administered for the optimal utilization of the physical, academic and support facilities of the college to promote a holistic development of the students.

https://www.rajdhanicollege.ac.in/admin/ckeditor/ckfinder/userfiles/files/4_1.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	SAF	140	797500
Financial Support from Other Sources			
a) National	Merit Scholar, Post Merit, PMSSS, NSP Portal	202	483904
b)International	Nill	Nill	Nill

View File

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Swachta Pakhwada	28/02/2020	1000	NCC,NSS,YUVA
Trip to Delhi book fair: Gandhi study circle	12/09/2019	40	Team Gandhi Study Circle
Self Defence Workshop:NCC	28/02/2020	100	NCC and Delhi Police
A camp by Gandhi study circle	24/12/2019	23	Team Gandhi Study Circle
Orientation Program: North East Students Welfare Committee	28/08/2019	80	Team NESWC
Drug Abuse Preservation	05/03/2020	200	NSS
Charcha: The Youth Symposium	17/01/2020	120	Departments and Faculties
Tree Plantation Drive	23/07/2019	200	NCC
College Orientation Programme	19/07/2019	3000	College Administration, Departments and Faculties
Industrial Visit to Mother Dairy Plant, Department of Commerce	21/10/2019	60	MotherDairy, Patparganj, Delhi

View File

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Lecture onPatenting Systems in India, Department of Chemistry	75	75	0	0
2019	Lecture on" Click Chemistry", Department of Chemistry	70	70	0	0
2019	A talk on "Youth &Yoga-	60	60	0	0

	Training and Career Prospects"				

View File

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
15	15	6

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
List of organization attached	Nill	200	Nill	Nill	Nill

View File

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	1	BSc (H) Physics	Physics	IIT JODHPUR	Masters of science
2020	1	BA(H) Political Science	Political Science	MDU university	B.ED
2020	1	BSc (H) Physics	Physics	Chaudhary Ranbir Singh University	B.ed
2020	1	BA(H) Political Science	Political Science	Guru govind singh indraprastha University	B.Ed
2020	1	BA(H) Political Science	Political Science	Chaudhary Ranbir Singh University	B.ed
2020	2	BA(H) Sanskrit	Sanskrit	Delhi university	M.A sanskrit
2020	1	BA(H) Political Science	Political Science	University of delhi	M.A Political science
2020	1	BA (H) Economics	Economics	JNU	M.A. in Economics
2020	1	BSc prog. with	Chemistry	DCRUST, Murthal	M.Sc Chemistry

		Chemistry		(Sonepat), Haryana	
2020	1	BSc (H) Physics	Physics	Indian Institute of Technology Delhi	M.Sc Physics

View File

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
CAT	8
GATE	6
NET	7
TOFEL	1
Civil Services	1
Any Other	9

View File

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Delhi University Intercollege Cricket Men Tournament	Inter- College	270
Mid-Term Assessment lecture cum orientation Programme	College	120
Athletic	College	150
Badminton	College	20
Cricket	College	102
Football	College	85
Handball	College	64
Volleyball	College	85
Session 20 Days Sports Fitness Session	College	136
Sports Training Session (Morning/Evening)	College	120

View File

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Sports	National	6	Nill	List enclosed	List enclosed

2019	Cultural	National	Nill	3	List enclosed	List enclosed

View File

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student's holistic development is the main motto of the college and is achieved by organizing various academic and non-academic activities in the college. Our students actively participating in all the academic, cultural and sports activities conducted in the college in addition to the social activities like NCC, NSS, Anti-Ragging, Entrepreneurial Development cell etc. Every year two students elected / nominated in Central Council to represent Rajdhani College in DUSU and raised the issues of college students. In addition to those, two students nominated in Grievance Redressal Committee, the committee look after the student's grievances regarding infrastructure, sanitation, academic, sports etc. By working in these committees the students starts thinking in new directions and gains leadership quality, working for the society etc. Also each department has its own society under the leadership of their students and guidance of their teachers. The departmental society concentrates on specialized topics of the subject to impart in depth knowledge through quizzes, debates, competitions etc. Some of the selected activities are mentioned like Quizzeit, Ad- Mad, Face Picasso, Waste-o-Mania, Cooking without Fire, Chembola, Rap Battle, News to Dress and Talaash- The Murder Mystery were conducted by the department of Chemistry Paper Presentation, Economics Quiz, Brand Tambola and Econtine-Online Article writing and Caricature Making Competition were conducted by Economics Department Debate, Gaming, Paper Presentation, Circuit Making and Coding were conducted by Physics Department Gol-Gappa Eating, Arohi- singing, Kavyadeep-Poetry, Akriti- Painting and Adakari-Mono acting Competition were conducted by the Cultural Committee B-Plan Competition conducted by Enactus Vaad-Vivaad Pratiyogita: Equal Opportunity Cell Eassy Writing Competition and Gandhi Hatya: Online Competition by Gandhi Study Circle Athletic, Badminton, Cricket, Football, Handball, Volleyball competitions were conducted in 20 Days Sports Fitness Poster Presentation Competition by Research Affairs Committee Online Photography and On the spot photography Competition were conducted by Photography Committee.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The institution has registered Alumni Association wide registration #: Society/West/2018/8902361 dated 05th July 2018.

5.4.2 – No. of enrolled Alumni:

161

5.4.3 – Alumni contribution during the year (in Rupees) :

353567

5.4.4 – Meetings/activities organized by Alumni Association :

The Alumni association conducted executive committee meeting (dated 21st October 2019) and two General Body meetings (dated 21st April 2019 and 19th January 2020) for smooth functioning of the association. The alumni association started the online membership by using PayTM option as mode of payment. This facilitates us to increase the number of registered alumni to help the current students and Alma Mater. The association has formed different sub committees to

conduct the activities accordingly.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The governance of Rajdhani College is incredibly decentralized and participative which is based on all the rules and regulations of University of Delhi and University Grants Commission. The processes of governance seek to involve all stakeholders in the functioning of the college. The institutionalized collective and individual segregation of work allows smooth functioning. A hierarchical distribution of responsibilities ensures the systematic completion of work of the college in all its varied dimensions. As an example, the Governing body of Rajdhani College lays the path and roadmap to be followed by the college under the leadership of the Principal. All teachers are members of the Staff Council which is headed by the Principal as its Chairman. A faculty member functions as the Secretary, Staff Council. The Staff Council constitutes various committees for the implementation of the set policies and plans for admission, timetable, planning, purchase, library, examination, research affairs, environmental related issues, college website, ICT, sports, cultural activities, disaster preparedness etc. The college also has Teachers Association known as RCTA. The teachers are encouraged to give their options regarding the choice of committee wherein they wish to contribute. Each committee is headed by a Convenor with various teachers as its members. Teaching, non-teaching staff members as well as students are involved in the successful outcome of the objectives set out for various committees. In addition to staff council committees, certain other committees such as the Womens Development Cell, Internal Complaints Committee, Ambedkar Study Circle, Gandhi Swadhyay Mandal, etc. are also constituted. Further, a Liaison Officer, Public Information Officer and Professional Counsellor etc. is appointed. Quality of teaching-learning is enhanced by promoting leadership spirit amongst the students, the faculty and other staff members also continually strive to upgrade their knowledge and skills to meet the latest requirements. The admission procedure followed by the college is another example of decentralized and participative management. The procedure followed by Rajdhani college in the larger framework of the University of Delhi. Departmental admission committees are formed, duly communicated to staff council and listed in Prospectus. The students apply online on the University of Delhi Admissions Portal to the college and course of their choice within the stipulated period. The students under the leadership of a teacher representative working as the Coordinator of admissions, various departmental admission committees formulate the cut-offs and other criterion for different courses and categories of students. Then the lists ate prepared. After this, the eligible candidates approach the concerned admission committee of the college. Forms complete in all respects are now sent by the admission committees to the coordinator of admissions. After the coordinator is satisfied that all admission criteria have been adhered to, the forms are sent to the college office. The non-teaching staff again examines the students form and physically verifies the certificates. The students candidature is once again checked on the University portal and the admission is confirmed. This example brings out the decentralization and participative management.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	An industrial Visit to Mother Dairy Plant, Patparganj was organized on 21st October 2019. Around 50 students and 5 faculty members visited the plant and learnt about the nuances of the plant. The plant visit was followed by an interactive session with the Manager who explained the various facets of the organization. It was indeed a learning experience for the students.
Curriculum Development	Academic Council University of Delhi is responsible for decisions regarding curriculum development and its alterations. However, the college faculties actively participate with the respective departments of the university to discuss the syllabus and its learning. The outcome and feedback of the same are always timely updated.
Teaching and Learning	Examination and evaluation guidelines are set up by Academic and Executive Council, University of Delhi. It includes internal assessment scheme/continuous assessment along with semester end examination held after the end of every semester. The continuous evaluation incorporates university assigned criteria as well as additional ones such as regularity in attending lectures/tutorials/practical, assignment submission, presentation (oral and poster), group discussion, debate, written assessment (subjective/objective) etc. College evaluation ensures to cover all aspects for holistic development of students such as analytical thinking, critical approach, creativity, knowledge and learning based skills, conceptual development and presentation skills.
Library, ICT and Physical Infrastructure / Instrumentation	Library is the area of our college where staff and students feel relaxed in vibrant surroundings and interact with each other amid the available resources and technology-rich environment. We have shown our capability to adapt as emerging technologies evolve to upgrade the teaching learning system. Rajdhani college library is a member of N-List Programme of UGC INFLIBNET, through which library users can access more than 31, 50000e-books and 6000 e-journals any time anywhere using login

	ID and password provided by the library. Our library has an exclusive faculty reading corner and also a separate reading section for differently abled users with computers, scanner and other essential facilities. Library provides high speed internet facility, printers and subscription to e-journals that are intended to meet and exceed the expectations of the current Net-generation. Our library has more than one lakh scholarly books on various subjects and subscribes 36 newspapers and around 60 magazines and research journals. Library reading room remains open up to 8:00 PM in the evening for the users of library. Library has also started newspaper clipping service focusing on the higher education. Library staff is willing to obtain feedback from academic staff and students to act upon their suggestions and improve the library services. The Centre for Information Innovation and Research (CIIR) of the college has approximately 40 desktops in a WiFi enabled and wired internet environment. It is equipped with latest software like mathematica. Matlab. Scilab, SPSS and latex. Ramanujam Computer Lab, under department of mathematics, has latest smart boards with about 30 desktops with all the latest software installed. Operating system like Windows and Linux help students to get a broader picture. Computational Physics Lab, under Department of Physics and Electronics, is having 40 laptops allowing the students to spend their spare time in research work. Computer Science Lab under Department of Computer Science has 40 desktops with latest softwares and Commerce Computer Lab has 20 Desktops with latest version of SPSS and latex for their research use. E-Yantra (Robotics Lab), sponsored by IIT Bombay has requisite software and hardware for the study of Robotics.
Human Resource Management	Many practices are adopted by the college that helps both employees and the organization to achieve their goal. Various departments and committees regularly organize faculty development programs, faculty induction programs, Conferences, Conclaves and summit for upliftment of teaching and nonteaching staff. They are encouraged to

	participate in training, refresher, orientation program, workshop, induction program organized by external professional agency as well. The college appraises the performance of employees in their respective field and provides them with certificate and bonus amount. Regular IQAC meetings, staff council and staff associations are held to ensure the upliftment of staff and the organization.
Admission of Students	Admission process is one of the best decentralization and participative practice where everyone (teachers, nonteaching staff and students) coordinate and cooperate. The process involves open day session before one week of start of admission where teachers and non-teaching staff interact and mentor students about the choices (with respect to main subject) and options (alternate courses such as language courses, add on courses, extracurricular activities) for upcoming graduation period. During admission time, second- and third-year students voluntarily lend their support and cooperate with staff and help newly admitted students and their guardians to overcome various difficulties with respect to admission procedure.
Research and Development	Research and innovation is one of the vital parameters for Institute’s growth and development. The college has several research projects duly funded by government agency like University of Delhi. Rajdhani college has dedicated research and innovation societies under the department of physics, electronics and chemistry The aim of these societies is to ensure full support for research-based activities and arrange lecture series. It also encourages research especially among students during under graduation. With adequate infrastructure and support, the Chemistry department has successfully completed projects on various topics like Spectroscopic studies, Conductometric and Spectrophotometric study of surfactant and Extraction of harmful and toxic aromatic solvents.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The college has employed the strategy of e-tendering. The tenders, quotations

	and proposals for purchase of goods and services are routinely advertised and invited on the college website. In the session, the tenders were advertised for supply, installation, testing commissioning of scientific equipment for chemistry research lab, for purchase of lab apparatus in department.
Administration	To improve and fasten administrative work, the college enhances the use of ICT and e-governance in the office. E-tendering and e-procurement is fully implemented and functional.
Finance and Accounts	The college has adopted the public Fund Management System. The electronic transfer of benefit to the employee is done directly through their bank account. It ensures efficiency, effectiveness, transparency and accountability in the finance and Accounts front.
Student Admission and Support	The college has adopted e-services whose main aim is to improve the delivery of services to students by providing a regularly maintained and updated website. The admission related news, admission procedures, information about the courses with learning outcomes and future prospects, faculty qualification details are easily accessed through a updated website. In addition to, other information such as the timetable, latest development in the college, student notices and deadlines, facilities provided by the college, student events are regularly being updated in the website to update students.
Examination	The college ensures that the website is being regularly updated to keep the students and faculty informed about the upcoming examination schedule for both theory as well as practical examinations. Additionally, course wise monthly attendance and notices about internal assessment marks are also displayed on the website to keep the students apprised.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial	Name of the professional body for which membership	Amount of support

		support provided	fee is provided	
2019	Dr. Amit Jain	Membership Fee (IIT Bombay)	ICT MOOCS Skill	25000
2020	Dr. Amit Jain	ICT Academy	Annual Membership	20650

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Workshop on Business Laws	Nill	26/08/2019	26/08/2019	30	Nill
2019	Revisiting Commerce Education	Nill	11/11/2019	11/11/2019	30	Nill
2020	Mission 370 and Beyond: Contemporary Narratives of Jammu Kashmir	Nill	06/02/2020	07/02/2020	150	Nill
2019	Workshop on Financial Accounting	Nill	10/08/2019	10/08/2019	35	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
2-Weeks FDP on MOOCS, by Ramanujan College, DU	1	03/05/2020	18/05/2020	12
1-Week FDP on open source tools for research by Ramanujan College, DU	1	14/06/2020	18/06/2020	5

Six days Faculty Development Program on Python Language organized by Department of Computer Science and Engineering, Bhagwan Parshuram Institute of Technology and Spoken Tutorials, IIT Bombay	1	23/06/2020	29/06/2020	6
Two Weeks Faculty Development Programme on “MANAGING ONLINE CLASSES and CO-CREATING MOOCS:2.0” organized by Teaching Learning Centre, Ramanujan College, University of Delhi, sponsored by MHRD, PMMMNMTT	1	18/05/2020	23/06/2020	12
14 Days National Faculty Development Programme on Data Analysis for Research in Social Sciences organized by the Ministry of Human Resource Development Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching Learning Centre Ramanujan Co	1	17/06/2020	30/06/2020	14
One Week STTP on Statistical	1	18/05/2020	22/05/2020	6

Analysis for Research (online mode) organized by REST Society for Research International (RSRI), Krishnagiri, Tamil Nadu, India				

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
90	161	69	123

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Medical Reimbursement is provided to the faculty members as per the norms set by the University of Delhi and UGC,• Leave Travel Concession/ Home Town Concession, • access to the Health center situated in the college and University campus., • access to the einfrastructure of the college, computer, library and other facilities available in the college campus, • The college adheres to all the rules of the University of Delhi catering to the Sabbatical, study and Child Care Leaves etc, • Group Insurance Scheme, • children education allowance, • The college provides an opportunity to the wards of staff members having minimum eligibility marks to get an admission in the college on supernumerary basis. They are also exempted from the college fee, • benefit of Pension and NPS Scheme as per	• Leave Travel Concession/Home Town Concession, • Access to the Health centre situated in the college and University campus, • Access to the einfrastructure of the college, computer, library and other facilities available in the college campus, • Group Insurance Scheme, • Children education allowance, • Washing allowance and Uniform allowance is also given to Class-IV staff, • The college provides an opportunity to the wards of staff members having minimum eligibility marks to get an admission in the college on supernumerary basis. They are also exempted from the college fee, • Benefit of Pension and NPS Scheme as per Government rules, • Six books per faculty can be issued to the nonteaching staff, • Gratuity benefits as per the norms of the UGC, • rooms workstations are provided	• Access to the einfrastructure of the college, computer, library and other facilities available in the college campus, • Student’s aid fund, • Special aid fund for Mathematics (Hons.) Students

Government rules. • Twenty-five books per faculty can be issued, • Gratuity benefits as per the norms of the UGC, • rooms workstations are provided where they can perform their duties effectively • Teacher's welfare fund.	where they can perform their duties effectively	

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college has a mechanism for internal and external audits, both, at routine level. Internal Auditors are appointed for three financial years who conduct audit every year. External Auditors are appointed by Delhi Government for two financial years who conduct audit every year. Audit reports are routinely sent to respective bodies for compliance. Comptroller and Auditor General of India (CAG) had also audited the entire receipts and expenditure of the college for the years 2012- 2017.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Central Bank of India Rajdhani college Branch	5392410	Bank Interest/FDR

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6.4.3 – Total corpus fund generated

6014975

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	Internal Quality Assurance Cell (IQAC)
Administrative	Yes	Delhi Government	Yes	Internal Audit Committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

At the college level, there is no such provision, but any parent can meet with the teachers individually.

6.5.3 – Development programmes for support staff (at least three)

No event under this specific head has been conducted during the year.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

š Free and Open-Source Software for Education (FOSSE) 2018-19 (Eg: Scilab, Multisim live, Pspice, Python š Several National and International

conferences/Conclave/FDPs across all disciplines š Became member of NPTEL Local Chapter (MHRD)

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	One-day Workshop on Financial Accounting	10/08/2019	10/08/2019	10/08/2019	35
2019	One-day Workshop on Business Laws	26/08/2019	26/08/2019	26/08/2019	30
2019	One-day Workshop on Revisiting Commerce Education	11/11/2019	11/11/2019	11/11/2019	30
2019	Lecture Series on Redefining Poetics, Revolutionary Aesthetics and the polemics of Wordsworth and Coleridge	06/11/2019	06/11/2019	06/11/2019	40
2019	Lecture Series on Classical Literature	23/10/2019	23/10/2019	23/10/2019	60
2019	Lecture Series on Young Researchers in Social Science Academia	22/08/2019	22/08/2019	22/08/2019	65
2019	Lecture Series on Young Researchers in Social Science	27/09/2019	27/09/2019	27/09/2019	100

	Academia				
2019	Lecture Series on Frontiers of Environmental History	22/10/2019	22/10/2019	22/10/2019	60
2019	Lecture Series on Rethinking Tribal	15/11/2019	15/11/2019	15/11/2019	50
2019	Lecture Series on Talking Gender	28/01/2020	28/01/2020	28/01/2020	100

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Talks and events organized around the International Women's Day. The movie "Ek Inquilab Aur Aaya" was screened.	04/03/2020	04/03/2020	70	50
Talk organized by Rajdhani NCWEB Centre to make students aware about their constitutional rights, by Honorable Judge Vinod Kumar Meena, Secretary, West DLSA.	26/11/2019	26/11/2019	100	0
Staging of play "Walk Like a Woman" produced by Asia Foundation in collaboration	25/09/2019	25/09/2019	70	40

with Rahi Theatre, Mumbai was organized by Women Development Cell (WDC).				
WDC organized talk on the theme ''What is Feminism'' by Prof. Nivedita Menon, JNU.	20/02/2020	20/02/2020	80	60
WDC workshop was conducted by NGO Streedhan on the topic ''End Rape Culture''	25/02/2020	25/02/2020	60	40
WDC organized a talk by Swati Maliwal, Chairperson, DCW who inaugurated the WDC logo with the slogan “Nothing About Us Without Us”.	04/10/2019	04/10/2019	70	35
WDC organized talk by Dr A. K. Arun, Homeopathic doctor and social activist, who spoke on the topic, ''Social Structure and Women’s Health”.	04/10/2019	04/10/2019	80	30
Orientation Programme of Non¬-Collegiate Women’s Education Board (NCWEB) Centre where higher education for girl students and conquering obstacles was emphasized.	15/09/2019	15/09/2019	250	0
NCWEB organized lecture on “Gender	24/11/2019	24/11/2019	280	0

Sensitism among Students" by Sheetal Sharma. The lecture was about the prevailing gender stereotypes in the society and the devastating effects of this mindset.				
Non¬-Collegiate Women's Education Board (NCWEB) Centre organized lecture by Saroj Kumari who provided great insights by talking about "Everydayness of Gender",	24/11/2019	24/11/2019	280	0
Add-on course on "Legal Awareness" by Rajdhani College NCWEB Centre was launched in coordination with Delhi State Legal Services Authority (DLSA).	26/11/2019	23/02/2020	100	0
Walkthone-Beti Bachao Beti Padhao organised by the NSS students to make people aware about the need to teach and treat the girls well and with equality.	24/01/2020	24/01/2020	60	0
History Association organized a lecture on "Talking	28/01/2020	28/01/2020	80	0

Gender”				
NCC and NSS in association with Delhi Police organized Self Defence Training Programme	13/02/2020	17/02/2020	50	0
Seminar and interactive session on the theme “Role of Sex Education in Prevention of Sexual Crimes against Women” was organized by the Research Affairs Committee.	10/02/2020	10/02/2020	50	35
Talk by social activist, medha Patkar on the topic ''Nadi, stri aur Medha Patkar'' was organised by Women Development Cell.	17/02/2020	17/02/2020	85	80

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Rajdhani College believes in promoting a society which cares to protect, preserve and conserve environment. As a responsible organization, Rajdhani College has initiated a host of green practices. The students and staff are encouraged to undertake eco-friendly measures. ? Our college has installed solar power panels that generates 80KW of electricity every day which meets about 10 percent of total electricity requirement. ? The NSS team of the college conducts regular programmes to spread environment awareness. ? The college has a Gardening Committee, Campus Beautification Committee, Eco Club, TMEPC (Trekking, Mountaineering and Environment Protection Club) which undertake various activities related to creating environmental consciousness. • College regularly organizes Tree Plantation Drives and Nature Walks. The college has employed seven gardeners for the maintenance of flora and the aesthetic beautification of the college campus. On treks to mountains, TMEPC students are sensitized towards preserving the environment, receding glaciers, global warming, deforestation etc. ? We utilize reusable plates in the college canteen. ? We have minimized paper use in office by using ICT and use emails for communication. ? We have installed green and blue dustbins throughout the college where we segregate biodegradable and non-biodegradable waste respectively. We encourage students and staff to use them accordingly. ? An environmental festival is organized annually in the college where a plethora of

events are held to create awareness on campus, such as talks by distinguished speakers, environment quiz, case-study competitions, waste sculpture competitions, documentary screenings and nature walks. ? During various college functions, plant saplings are presented to guests and dignitaries in order to show case our endeavor to save and conserve the environment. Other important activities: ? We organized an online webinar on the topic “Avi-Fauna: Ecology and Diversity” where we had lectures from the field of ornithology. The first lecture on the topic “Bird watching in India: Some recent trends” was held on 6 August, 2020 by Dr. Abdul Jamil Urfi, Field Ornithology Lab, University of Delhi. The second lecture on the topic “Birder’s Tales from Trails” was by Dr. Nawin Kumar Tiwary, Department of Environmental Studies, IP College. ? More than 1000 kg of paper was successfully recycled in collaboration with the NGO Jaagruti and notebooks made from the process were distributed among slum children. ? Students and staff are trained for handling and disposal of chemicals in the labs following the standard hazardous waste disposal procedures. ? A tree census report has been prepared where each tree in the campus is identified through its location on GPS. The same has been uploaded onto the college website. ? Percentage of annual lighting requirement met through LED bulbs is 68.55.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	51
Provision for lift	No	Nill
Ramp/Rails	Yes	51
Braille Software/facilities	Yes	44
Rest Rooms	Yes	51
Scribes for examination	Yes	44
Special skill development for differently abled students	Yes	51
Any other similar facility	Yes	51

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	8	10	26/09/2019	10	Donative drive of Enactus Rajdhani in collaboration with Roti Bank	Donation Drive where we pursued people to donate INR 20 which	90

					India	would feed poor people	
2019	8	10	17/10/2019	1	Observing International Day for the Eradication of Poverty by Enactus	The team did their bit to bring a smile on the faces of unfortunate kids by distributing food to them	60
2019	8	10	24/10/2019	6	Project Kulhad and Project Bamboo by Enactus	Enactus - initiative by young social activists during Diwali Mela to encourage potters, and an idea of replacing hazardous plastic straws with environment friendly bamboo straws.	70
2020	8	10	15/04/2020	45	Programme PRIDE (Primary Initiative To Develop Expertise) by Dadichi	To guide students about numerous competitive exams and fuel their motivational spirits during difficult COVID times	80
2020	8	10	17/01/2020	3	Debate titled CHARCHA -	To motivate and guide	70

					The Youth Symposium	students about electoral reforms	
2019	8	10	08/11/2019	8	Donation Drive of winter clothes	To help the people who shiver in cold and bring warm smiles on their faces.	80
2019	8	10	04/10/2019	20	Donation Drive by Ecostacy, The Economics Society	Notebooks, books, blackboards, food and many other useful things were donated to the underprivileged children of Shakurpur Basti.	60
2019	8	10	22/08/2019	7	Lecture series on Young Researchers in Social Science Academia by Department of History	To provide platform to young researchers and also to develop an understanding of interdisciplinary research among students	150
2020	8	10	15/05/2020	1	Webinar on the “Emerging Power Relations in Post Covid-19	To bring awareness about the role of India in the	120

					World" by Political Science Department	emerging power relations in the post Covid-19 world	
2020	8	10	25/02/2020	10	Performance of Ik aas maa by Tryambakam	Play to raise awareness of social and national issues	50

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus of 2019-20	27/05/2019	The prospectus gives comprehensive information about the college, departments, courses offered, co-curricular activities, rules and regulations. It also lists discipline rules for students and anti-ragging guidelines.
Code of Professional Ethics	27/07/2019	As a constituent college, the college follows the code of conduct rules laid down by the University of Delhi. The college website prominently displays the code of ethics: http://rajdhani.du.ac.in/pdf/code-of-professional-ethics_1_5c0f4d8795826_15445067596124.pdf

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Tree plantation drive by NCC to highlight issues of environment	19/07/2019	19/07/2019	70
NSS NCC organised seminar on Water Crisis and its Conservation	05/08/2019	05/08/2019	100
Independence Day Celebration making students aware	15/08/2019	15/08/2019	150

about freedom fighters			
Pandit Madan Mohan Malaviya Debate on the topic, Justice to public must be delivered in language of public	13/09/2019	14/09/2019	200
Yuva society ensured paperless campaign for student elections (DUSU) and collected paper thrown as pamphlet	13/09/2019	14/09/2019	100
Ba Bapu 150: Gandhi Jayanti Celebrations	24/09/2019	26/09/2019	100
Walk Like a Woman organsed by Women Development Cell	25/09/2019	25/09/2019	110
Enactus collaborated with Roti Bank India and pursued people to donate INR 20 which would feed poor people	26/09/2019	30/09/2019	90
Enactus organised a slum visit to Lalbagh and pledged to address problems like contaminated water	03/02/2019	03/02/2019	70
Women Development Cell organised Seminar on Social Structure and Womens Health	04/10/2019	04/10/2019	110

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Rain water harvesting: Rajdhani College has been ahead in time in establishing the rain water harvesting plant in the premises. The plant was established in the year 2004 to extract water from open areas. The same was renovated and expanded to the current form in 2018. The total volume of the rainwater harvesting plant is 44.81 CuM. The college has a well-arranged drainage system for water harvesting purpose. 2. Composting Unit: We have installed a Composting Unit in our college where we manage our biodegradable (wet) waste. We process it into manure, wherein we convert at least 25 kg of wet waste into compost every day. The leaf litter of the college is managed through the same process. The manure generated from the compost machine is utilised in the gardening activities of the campus. 3. Green Landscape: The

College has a 24-acre campus out of which 12 acres is built-up area and the rest is green landscape including ground, lawns, and gardens. The green cover on the campus is carefully nurtured, trees are maintained and cementing is minimized to facilitate water percolation. The lawns in the college have been beautified by the Gardening Committee. We also have a herbal garden in which we have planted various medicinal and herbal plants. Plants like ajwain, ilaichi patta, amla, hibiscus, sadabahar, aloe vera, baheda, mint, ashwagandha etc. have been planted. We have a separate enclosure for shade loving herbal plants. 4. Paper-free transactions: The administrative office of the college is largely automated. Most routine student transactions like fee submission, examination form submission etc. are carried out online. Teachers are issued laptops to reduce paper consumption. The use of ICT is encouraged in class rooms, labs and library. Also, students are asked to submit assignments and projects online through the mail to their respective teachers. 5. Use of renewable energy: Our college has installed solar power panels on the roof of the Science and Arts block that generates 80KW of electricity every day which compensates around 10 percent of total electricity requirement. 6. Encouraging public transport: Students and staff members are encouraged to use public transport as a means of commuting to college. We have a bus-stop right outside the college and there is connection with blue and pink metro lines. We also encourage students and staff to use e-rickshaws available outside the college for travelling short distances. The college also encourages the use of car-pool to reduce pollution.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Rajdhani College is committed towards providing holistic education to students and contributing towards development of their multi-dimensional personalities. The lectures, laboratory work and conferences encourage critical thinking in the respective disciplines of students. At the same time, co-curricular activities encourage gender sensitivity, raise awareness about social issues, and inculcate environmentally responsible behaviour. Best Practice 1 Title: Promotion of gender equality Objectives: Gender equality on college campus aims to give provide a learning environment where girl students are encouraged to pursue higher education. Additionally, lectures and workshops are organized to encourage gender parity among students. Context: Education is an empowering tool through which we challenge gender stereotypes and provide an enabling atmosphere for gender equity. Right from giving concession in admission cut-off to girl students to creating a secure campus for girls to organizing self-defence workshops, the college is committed to promotion of higher education among girls. The various programmes organised in this direction question the orthodox gender conventions and by involving students of all genders encourage parity. Practice: • Womens Development Cell, Grievance Redressal Cell, Anti-ragging Committee, Internal Complaints Committee (ICC) and Proctorial Board ensure a healthy and conducive environment for learning. Logistic support is provided for security with 16 security cameras placed at crucial locations, and 3 security guards working round the clock in 3 shifts of 8 hours each. • Women Development Cell (WDC) works actively to organize programmes to promote gender equality. WDC organized the play “Walk Like a Woman” produced by Asia Foundation in collaboration with Rahi Theatre to question gender stereotypes. It also organized talk by Dr A. K. Arun, homeopathic doctor and social activist on the topic, Social Structure and Women’s Health” to give primacy to often neglected area of health of women in society. WDC invited social activist, Medha Patkar to deliver a talk on the topic Nadi, stri aur Medha Patkar where the role of women in environmental concerns was highlighted. • Rajdhani College has a Non-Collegiate Women’s Education Board (NCWEB) Centre with about 1200 girl students and makes the best efforts to provide ease of education to them. The Centre provides library facility to the students and also runs Book Bank

for the disadvantageous section. • NCWEB organized lectures regularly to raise awareness about gender issues with topics like “Gender Sensitization among Students” and “Everydayness of Gender”. • NCWEB also launched an add-on course on “Legal Awareness” in coordination with Delhi State Legal Services Authority (DLSA). • Apart from WDC and NCWEB, other societies too addressed the crucial issue of gender. The History Association organized a lecture on “Talking Gender” and Research Affairs Committee organized seminar on the theme “Role of Sex Education in Prevention of Sexual Crimes against Women”. • NSS students organized “Walkthone- Beti Bachao Beti Padhao” to raise awareness about girl education. • Apart from addressing the theoretical concerns of gender through lectures, the practical aspect of safety was addressed by NCC and NSS who in association with Delhi Police organized “Self- Defense Training Programme”. Evidence of success: • The concession in admission cut-off for girls ensures a good gender ratio on campus. The institutional facilities, support and the concerned committees ensure a safe and equitable learning environment. • The various lectures, talks, workshops and seminars organized throughout the year on gender issues have created an atmosphere where the young students, both boys and girls, question the traditional norms and stereotypes. These are small steps towards creating equity in campus and society. • Among the 26 NCWEB Centres, Rajdhani College is the only centre with Girls’ Common Room (GCR) and Reading Room Facility. The weekend classes of NCWEB make education a reality for girls who cannot attend regular college. Through the Book Bank established for economically weaker section (EWS), students can get books issued for a whole year. • The add-on course on “Legal Awareness” benefitted more than 100 students who got an opportunity to learn how the legal system can ensure fair and meaningful justice to the marginalized and disadvantaged sections. It envisioned to legally empower the excluded groups of society by providing legal literacy. Problems encountered and resources required: The college is making its best efforts to create a gender equitable environment. The steps taken in this direction cannot be a one-time measure, gender sensitisation programmes should be held regularly for students, teachers and non-teaching staff. Time and space need to be allocated for the stakeholders to be made aware of the regulations and code of conduct. Best Practice 2 Title: Creating environment friendly campus Objectives of the practice: The biggest concern before human race today is environment, be it the issue of climate change or pollution. With the university as a micro ecosystem, Rajdhani College, attempts to create an environment-friendly campus through various practices. Measures like green landscaping, paper recycling, waste management and alternative energy generation are aimed at created an environment-friendly campus. Context: In pursuit of academic excellence and chasing of career goals, we cannot afford to neglect the environment we live in. There is immediate and pertinent need to address environmental concerns like global warming and high pollution levels, and every step, small or big, counts in addressing these. We make can attempt to create a friendly eco-system both through awareness programmes and by active measures towards tackling the issues. By engaging students in these initiatives, the college seeks to create environmentally conscious young citizens with a sense of responsibility. Practice: • Rajdhani College believes in protecting, preserving and conserving environment through green practices. Various societies like Committee of Environment and Related Issues, Eco Club, Trekking, Mountaineering and Environment Protection Club (TMEPC), Gardening Committee and NSS undertake activities related to creating environmental consciousness. • The college has installed rooftop solar power panels that generates 80KW of electricity every day which meets about 10 percent of electricity requirement. The use of LED bulbs meets 68.55 of lighting requirement. • Green and blue dustbins are placed throughout the college to segregate biodegradable and non-biodegradable waste respectively. The composting unit installed in the premises processes the biodegradable waste and leaves litter. • NSS under “Swatchchatta-Pakhwada Abhiyaan” conducted a waste

paper recycling drive. In the first phase the 832 kg of waste paper was collected from the staff members and office, and with the help of Jaagruti Foundation, waste paper was recycled to notepads for the students and staff members. • The administrative office of the college is largely automated. Most routine student transactions like fee submission, examination form submission etc. are carried out online. Teachers are issued laptops to carry out their work and work through email reduces paper consumption. The use of ICT is encouraged in class rooms, labs, library and office. Evidence of success: • The installation of solar panels is a positive step towards use of renewable energy. • The composting unit converts about 25 kg of wet waste into compost every day. The manure generated is utilised in the gardening activities of the campus. • The notepads made from recycled paper have been used for seminars in colleges, some were distributed in the slums as well. • The students are aware of the environmental concerns and are eager to contribute towards maintaining an environment-friendly campus. They actively participated in talks on water crisis, ecological diversity and bird watching. Also, they enthusiastically participated in environmental festival that created awareness through plethora of activities. • The use of ICT in classrooms and various office routine transactions has significantly reduced the use of paper. Problems encountered and resources required: While generation of electricity through solar panels has begun, it still meets less than 10 of requirement. We need more space for installation of panels on rooftops. While the college has a large ground green cover, we need to devise plans for vertical green covers around walls or roof to keep the building cool in summers and reduce the electricity burden. ICT workshops should be held regularly to upgrade knowledge of students, teachers and non-teaching staff so that we can transition towards paperless office.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.rajdhanicollege.ac.in/admin/ckeditor/ckfinder/userfiles/files/7_1.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Rajdhani College aims to provide holistic education to students where the thrust is both on academic excellence and developing multiple skills. Education in the institution is driven towards developing critical and analytical thinking in the respective academic disciplines. At the same time, emphasis is given to inculcating a sense of social responsibility, national consciousness and harmony. The college follows the mantra, “Students First”. The needs of the students are placed at the forefront, be it the imparting of formal education through syllabus or team building sprit through sports or NCC. In the learning curve, the needs of the students are given primacy, and an attempt is made to provide an inclusive environment that takes care of the disadvantaged. Remedial classes are offered for the slow learners. To impart the lessons effectively, the teachers update their knowledge through faculty development programmes and research. Moreover, they seek to keep their pedagogy interesting and relevant to twenty first century learners by incorporating media and technological tools. Projectors are installed in the classrooms to promote the use ICT and E-content of various subjects is uploaded on the college website. Apart from the lectures and laboratory work, each department has a subject society where lectures and seminars are organised by inviting experts in the field. The subject societies also organise student centric events and competitions like quizzes, creative writing, projects, debates etc to consolidate the teachings of the syllabus and to make leaning an interesting process. Apart from academics, extra-curricular activities are given an equal importance in the

college. We have a variety of societies, cells and clubs like Cultural Society, Debating Society, Photography Society, Fine Arts Society, Women Development Cell, NSS, NCC, Poetry Society etc that the students are encouraged to join according to their interests and temperaments. These help in channelising the energy of the youth. Sports facilities are excellent in the college with a well-maintained sports ground, football court, handball court, cricket pitches, 200 metre six lane track, standard long jump pit and javelin throw area. Coaching is provided for cricket, volleyball and handball. Our students have won many prizes and laurels at university national and international levels in sports. Rajdhani College envisions an inclusive learning environment that provides an enabling atmosphere for higher education. The college wants to uphold the core values of diversity, inclusiveness and humanism. It provides a stimulating academic environment and also offers co-curricular activities that link education to the larger community. With more than fifty years of legacy of education, the college seeks to inspire the present students by inviting its illustrious alumni from different fields for talks and events. The dedicated teaching faculty encourage new domains of knowledge and offer mentorship to students to carve a fulfilling career path. The academic skills, placement opportunities and humanistic values imparted by college accord wings to the young students to fly with success after graduation.

Provide the weblink of the institution
https://www.rajdhanicollege.ac.in/Index

8.Future Plans of Actions for Next Academic Year

• Introduction of a complete Learning Management system such as MS Teams in the college to streamline the various aspects of online teaching-learning during the pandemic. • Plans to conduct online National and International Workshops/Seminars. • FDP’s recognized by PMMMNMTT to be organized. • Participation in NIRF rankings • To promote the linkage of industry and academia for better placement of students. • Plan to provide a lift facility for disabled faculty/ non-teaching staff/ students.