

NOTICE

Applications are invited on plain paper for the Contractual appointment for the following posts in the College. Applications complete in all respect with self-attested copies of certificates, mark sheets, testimonials etc. must reach the Principal, Rajdhani College, Raja Garden, New Delhi-110015 on or before 28.08.2017. The appointments will be purely on contract basis for a period of six months or till such time regular appointments are made, whichever is earlier.

Sl No.	Name of the posts	
01.	01 MTS Library (SC) on Contact basis	against 01 sanctioned vacant post of Professional Assistant
02	01 Library Assistant (UR) on Contact basis	against 01 sanctioned vacant post of Semi Professional Assistant
03	01 Library Assistant.(UR) on Contact basis	against the Leave vacancy
04	01 MTS Lab. Chem. (SC) on Contract basis	against 01 sanctioned vacant post of Lab. Assistant
05	01 MTS Lab. Physics & Elect.(UR) on Contact basis	

Age Limit for the post of MTS Library & MTS Laboratory -27 years.
Age Limit for the post of Library Assistant-30 years.

Remuneration MTS Library, Library Assistant & MTS Laboratory – Consolidated amount as per University rules.

Essential Qualification for the post of MTS Library :

- Essential:
1. Passed 10th or equivalent examination from any State Education Board or Government recognized Institution.
 2. Certificate in Library Science/Library & Information Science from a recognized Institution.
- Desirable: Computer as a subject at Secondary level or Basic course in Computers from any Institution.

Selection Process: Eligible candidates will be selected on the basis of their performance in Library Aptitude , General Awareness, Reasoning Ability, Mathematical Ability, Test of Language English or Hindi.

Essential Qualification for the post of MTS Laboratory

Should have passed Matriculation(10th) or and equivalent examination with Science Subjects.

Selection Process: Eligible candidates will be selected on the basis of their performance in General Science , General Awareness, Reasoning Ability, Mathematical Ability, Test of Language English or Hindi.

Essential Qualification for the post of Library Assistant

1. Passed Sr. Secondary or equivalent examination conducted by State Board of Education/University/Govt. recognized institutions.
2. Certificate in Library Science/Library and information Science from recognized institutions.
3. Computer Course at Sr. Secondary level or Basic Course in Computer Science/Word processing from recognized Institutions.

Selection Process : Eligible candidates will be selected on the basis of their performance in Objective Type test (Paper-I) include the questions from Library Aptitude , General intelligence & Reasoning Ability, Numerical Ability Test of Language English or Hindi and Library Automation & Library Awareness(Paper-II).

Note:-

1. All the candidate will be required to appear in written test.
2. Schedule of Tests for eligible candidates on 02.09.2017 at 10.00 A.M. onwards.
3. Age Relaxation as per the rules.
4. The College reserves the right to change the nature of posts or not to fill up the above posts, if circumstances so warrant.
5. Those who are already employed are required to apply through proper channel.
6. No TA/DA will be paid to the Candidate.
Any further corrigendum/addendum/dedendum shall be notified on the College website only.

Copy to :

1. Dr. Suman Kumar, Bursar.
2. A.O.
3. Librarian
4. T/A Chemistry Department.
5. T/A Physics & Electronics
6. College Web-site.

Dr. Rajesh Giri
Acting Principal

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12.8.2017